

HOLY TRINITY COLLEGE



APPEALS PROCEDURES

Summer 2021 Series

College Mission Statement

“Holy Trinity College is a Catholic Maintained school committed to high quality educational opportunities for each pupil to develop his/her unique talents to the full in a secure, caring environment.”

Promoting: Inspiration, Innovation, Excellence



(29 June 2021)

Context:

In 2021, centres were asked to use a range of evidence to arrive at a professional and academic judgement of the standard at which each student was performing in the context of the specification for which they were entered and from this, provide a grade to the Examinations Body, CCEA or other Awarding Bodies. This is different from 2020, when centres were asked to supply a centre assessment grade based on their judgement of the grade a student would likely have achieved if they had been able to complete examinations.

With the ongoing disruption to public health and educational norms caused by the Covid-19 pandemic, Holy Trinity College are committed to ensuring that CCEA and other Awarding Bodies' GCSE, AS & A Level grades based on teacher professional judgements, with moderation in 2021, will be valid and reliable, enabling progression for students to Higher Education or into Post 16 Study.

Holy Trinity College: Summer 2021 AS & A Level and GCSE Grades were based on Centre Determined Grades derived from a student's performance in each subject, following a rigorous process of Centre Assessments, moderation and quality assurance. The final Grades were forwarded to the relevant Exams Boards in May/June for an external quality assurance check. All Exam procedures were carried out in a fair, objective and consistent manner across all subject areas.

A Level and GCSE Examination Results

AS & A Level Results	Tuesday 10/08/21
GCSE Results	Thursday 12/08/21
Post 16 Open Morning	Wednesday 25/08/21

What do I need to know?

If you are dissatisfied with your Centre Determined Grade(s), you can use the CCEA Post-Results Service, so that errors can be addressed promptly and efficiently, and if appropriate, corrected as quickly as possible. The Post-Results Service should only be used if you think something has gone wrong in working out your grade. You should not use the service just because you disagree with the grade which Holy Trinity College has given you, or you feel that you deserve a better grade.

If you believe an error has been made in determining a grade awarded, you have the right to appeal.

What approach is used to review my grade?

There is a 2-tier approach involved:

1. You may request a **Centre Review** because you believe:
 - ✓ Holy Trinity College made an **administrative error** in determining your grade.
 - ✓ Holy Trinity College **did not follow their procedure**.
 - ✓ **Centre Review requests must be submitted to Holy Trinity College by 16 August 2021.**
2. You may request an **Appeal to CCEA (and other Awarding Bodies)** because you believe:
 - ✓ The error in administration or procedure still persists following a Centre Review
 - ✓ CCEA made an administrative error; and/or
 - ✓ Your grade was based on unreasonable academic judgement.
 - ✓ **Appeal to CCEA and Awarding Bodies must be submitted by Holy Trinity College by 23 August 2021 (priority appeal)**

What may happen to my grade during the Centre Review and Appeal to CCEA?

There are three possible outcomes in appealing your grade:

- i. Your original grade goes down, so your final grade may be lower than the original grade you received;
- ii. Your original grade stays the same, so there is no change to your grade;
- iii. Your original grade goes up, so your final grade may be higher than the original grade you received.

Please note: A Centre Review or Appeal cannot be withdrawn once a final decision has been made. You can however change your mind during the process and ask for the review / appeal to be withdrawn, provided it has not been concluded.

What is a Priority Appeal?

A Priority appeal is for students whose higher education place is pending the outcome of the appeal. You should inform the higher education provider of your request to appeal. You must therefore discuss your request to progress from a Centre Review to a CCEA Appeal as soon as possible with Holy Trinity College, and ask the College to submit your appeal on your behalf. CCEA must receive an application for appeal from Holy Trinity College by:

- ✓ **23 August 2021** if it is a Priority Appeal and your University place depends on the Appeal (only for A Level students);
- ✓ **17 September 2021** if it is a non-priority appeal.

If you are an A Level Student, you will need to provide your UCAS personal ID on the appeal application.

What should I do before appealing?

Upon receipt of Exam Results and before deciding whether to appeal, you need to have an overview of the following information:

- ✓ Holy Trinity College Centre Determined Policy (CDG)
- ✓ Sources of evidence used to determine your CDG, along with any individual marks or grades
- ✓ Details of any special considerations that might have been taken into account in determining your grade.

What is unreasonable academic judgement?

Holy Trinity College is responsible for determining grades awarded to all students via Centre Determined Grades. Evidence was collated to determine the grades awarded. Please see College Centre Determined Grade Policy on the website. CCEA will decide if the grade given to you is reasonable or unreasonable. It will not re-mark assessments. Please note:

- ✓ A reasonable judgement is one supported by evidence
- ✓ A judgement will not be unreasonable simply because you consider that another grade should have been awarded, even if you believe you have supporting evidence.

If CCEA finds that a grade is unreasonable, they will award a new grade which they consider best reflects the evidence they have seen.

What if I am still unhappy with my grade following the appeals process?

If you believe that CCEA or other Awarding Bodies have made a procedural error in handling your appeal, you can make a referral to the Examination Procedures Review Service (EPRS) which operates every year and is run by CCEA Regulation. CCEA Regulation will check to see if CCEA has followed its procedures and regulatory requirements. It will not review whether Holy Trinity College followed the correct process, and it will not review the accuracy of the grading decision or any grade changes.